



ORIEL COLLEGE BOAT CLUB BLADES DIRECT DEBIT FORM

Please complete in block capitals.

Full name:

Home address:

Postcode:

Telephone:

Email:

REGULAR GIFT BY DIRECT DEBIT

I wish to make an annual gift and I have completed the Direct Debit Instruction overleaf.

£100 a year

OR

more than £100 a year, please specify amount: £
starting from the 1st day of April 2019

Oriel is always keen to recognise the generosity of donors, both online and in printed publications, but if you would prefer your gift to remain anonymous, please tick this box.

My company will match my gift
(I have enclosed the relevant forms)

GIFT AID DECLARATION

In order to Gift Aid your donation you must tick the box below:

I want to Gift Aid my donation of £

and any donations I make in the future or have made in the past 4 years to Oriel College.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Signature

Date

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return.

PLEASE SEND THIS FORM TO:

Freepost RTJC-BLXG-HSSC, Oriel College Development Office, Oriel College, Oriel Square, OXFORD OX1 4EW
Tel: (0)1865 276599 Email: development.office@oriel.ox.ac.uk

Registered Charity
No. 1141976

Your data are held securely in the University's shared Development and Alumni Relations System (DARS), which will help ensure your details are up to date and help to improve our communications with you. **Your data will continue to be used for the purposes of communication and fundraising activities by post, e-mail, telephone, fax or text message, unless you indicate otherwise.** Full details on how your data are held and used are set out in our Data Protection Statement at alumni.oriel.ox.ac.uk/dataprotection. Some sensitive personal data may be held in DARS. If at any time you wish to change the fact of, or extent of, use of your personal data, or no longer wish to receive a specific communication, please contact us.

Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

Oriel College
Oriel Square
Oxford
OX1 4EW

Service user number

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FOR ORIEL COLLEGE OFFICIAL USE ONLY
This is not part of the instruction to your bank or building society.

Name(s) of account holder(s)

Bank/building society account number

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Branch sort code

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Name and full postal address of your bank or building society

To: The Manager	Bank/building society
Address	
Postcode	

Instruction to your bank or building society

Please pay Oriel College Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Oriel College and, if so, details will be passed electronically to my bank/building society.

Signature(s)
Date

Reference (to be completed by Oriel College)

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Banks and building societies may not accept Direct Debit Instructions for some types of account

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Oriel College will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Oriel College to collect a payment, confirmation of the amount and date will be given to you at the time of the request.

- If an error is made in the payment of your Direct Debit, by Oriel College or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when Oriel College asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.